

**Red Bluff Union Elementary School District
CITIZEN'S BOND OVERSIGHT COMMITTEE
MINUTES**

January 15, 2020 5:30 PM

Attendance Taken at 5:31 PM:

Present:

Nancy Collins
Barbara Dancel
Eric Frey
Sukh Hundal-Klein
Sharon Russell

Absent:

Tracy Meagher
Mr. Troi Shilts

1. OPEN SESSION / CALL TO ORDER / ROLL CALL

Minutes:

The meeting was called to order at 5:31 p.m.

2. PRESENTATIONS AND REPORTS

1. Paul Thompson, Fagen Friedman & Fulfrost

Minutes:

Paul Thompson presented on the Citizen's Bond Oversight Committee rules and responsibilities as the Committee. There are three main responsibilities of the committee Responsibilities listed as follows: Inform the Public, Review Bond Expenditures, and Annual Reporting. The Activities of the CBOC will be to facilitate efficient and economical use of the Bond expenditures. Meetings will be scheduled at least one-time quarter or more often as needed. Information and examples on how to comply with the Brown Act rules for conducting public meetings. Mr. Thompson reviewed the Bond Measure C Projects which included, School Safety, upgrade, renovation and improvement project. A list of activities that the committee shall not participate in the following: Participate in the actual bond sale or issuance process; Negotiate or select contractors or consultants; Inspect school site without permission from the Superintendent; Contact the District contractors or consultants without prior permission from the Superintendent, Direct staff of the District. Chair Eric Frey asked if expenditures

they were reviewing have already been paid and were they looking at it after, how or what can be done. Committee Member Nancy Collins commented that receiving the information to look over the expenditures that have been paid. Mr. Curry cleared the role of the Citizen's Bond Committee.

3. CBOC ORGANIZATIONAL MEETING

1. Election of Chair

Motion Passed: Eric Frey for Committee Chair. Passed with a motion by Nancy Collins and a second by Barbara Dancel.

Yes Nancy Collins
Yes Barbara Dancel
Yes Eric Frey
Yes Sukh Hundal-Klein
Absent Tracy Meagher
Yes Sharon Russell
Absent Mr. Troi Shilts

Minutes:

The roll-call was as follows:

Ayes: Collins, Russell, Klein, Meagher

Noes: 0

Abstentions: 0

2. Election of Clerk

Motion Passed: Nancy Collins for Committee Clerk. Passed with a motion by Barbara Dancel and a second by Sukh Hundal-Klein.

Yes Nancy Collins
Yes Barbara Dancel
Yes Eric Frey
Yes Sukh Hundal-Klein
Absent Tracy Meagher
Yes Sharon Russell
Absent Mr. Troi Shilts

Minutes:

The roll-call was as follows:

Ayes: Frey, Russell, Klein, Meagher

Noes: 0

Abstentions: 0

4. RBUESD REPORT

1. Presentation by Superintendent Cliff Curry

Minutes:

Superintendent Cliff Curry presented on the timeline of Bond actions and Information to date, via PowerPoint. Mr. Curry reported on the following activities as follows; community forums, Thought Exchange surveys, tours of modular sites, stick built companies, RFP Process for Architect, interviews, and selection of two architects and applications and screening for contractors in in progress. The School Board approved both architects at the Board meeting on January 14, 2020, for the future need if needed. Mr. Curry explained why two architects were selected and this was due to the timeliness of the projects because work could be done simultaneously at multiple sites. In the near future the process of hiring a Civil Engineer will take place in order to survey all the sites. There are plans for a public forum when the Master Plan is completed so it can be announced to the community. Mr. Curry also mentioned the possibility of going with a contractor that has a preapproved DSA stick built to stay with the theme of the schools and the timeliness of the construction. Mr. Curry stated that as information becomes available it is posted to the Bond tab on the Red Bluff Unified Elementary School District website.

5. REVIEW BOND EXPENDITURES TO DATE

Minutes:

Tabled to the next meeting. Superintendent Curry stated the Expenditure Report would be updated for the next meeting.

6. FUTURE BOARD MEETING DATES/LOCATIONS

7. ADJOURNMENT

Minutes:

The meeting was adjourned at 7:35 p.m.

Committee Chair, Eric Frey

Superintendent, Cliff Curry